

The Rules and Processes of Public Procurement

An introductory workshop looking at how government purchases

Course Leader: Richard Anstis, Senior Lecturer in Procurement at The National School of Government, and member of The National Council of The Chartered Institute of Purchasing and Supply ('CIPS')

Who is it for?

- Those whose work involves some element of supplying or marketing to the public sector.
- Those who commit budgetary expenditure, prepare tenders, or assess bids as part of their job
- Project managers and support staff working on significant public sector projects

What is it about?

This workshop is aimed at anyone with an interest in how public money is spent, and how value is achieved for that money. The session looks at just how government spends your money. This is a workshop for everyone with an interest in how Government spends, or whose work involves some element of supplying or marketing to public sector clients. This is not an event just for 'procurement professionals'.

How do you benefit?

- Insights into how public money is raised and how it is spent
- An understanding of the bidding process for government contracts, from the points of view of both the government buyer and the supplier seeking government work
- An appreciation of the complexities of the European Procurement Directives
- A clearer view of contract law and the risks of making a legally binding agreement when you didn't mean to!
- An overview of the work of The Office of Government Commerce and its 'Gateway' review process of all significant public projects

Course overview

09:15 Registration and coffee

09:45 Welcome and introductions

- government purchasing principles and value for money
- the purchasing cycle
- contract Law
- contracts and framework contracts
- the private finance initiative (PFI) and public/private partnerships

Lunch

- sources of supply and supplier appraisal
- the European procurement directives: bureaucracy gone mad? Or an essential to a genuinely free European marketplace?
- sustainability, corporate social responsibility, environmental issues, ethical issues and purchasing
- tendering procedures and practice
- the Office of Government Commerce (OGC) and the Gateway process
- electronic commerce in government

16:45 Close

Course Leader

Richard Anstis

Richard is Senior Lecturer in Procurement at The National School of Government. Before taking up his lecturing post, Richard was head of the Electronic Commerce Strategy Team for the Inland Revenue. He has over thirty years experience of buying goods and services - particularly IT - and of working in large and complex IT projects in Government.

Venue	Intellect Conference Suite, Russell Square House
Max	16
Duration	One day
Time	09:45-16:45
Fee	Intellect members £395+VAT non-member £695+VAT